ABOUT THE COMMUNITY FOUNDATION FOR GREATER ATLANTA
Since 1951, the Community Foundation for Greater Atlanta has been leading and inspiring philanthropy to increase the vitality of our region and the well-being of all residents. With 70 years serving the Atlanta region and a robust team of experts, the Community Foundation expands its philanthropic reach and impact by providing quality services to donors and bold, innovative community leadership committed to racial equity. The Community Foundation is a top-20 community foundation among 800 nationally, with approximately $1.2 billion in current assets, and is Georgia’s second largest foundation. For more information, visit: cfgreateratlanta.org or connect with the Foundation via Facebook, LinkedIn and Twitter.

ABOUT THE METROPOLITAN ATLANTA ARTS FUND
The Metropolitan Atlanta Arts Fund supports and provides resources to strengthen independent small- and medium-sized arts organizations with annual operating budgets under $2 million located throughout Foundation’s 23-county service area. The Arts Fund provides general operating support for programming and operations to increase public engagement with, and access to, various forms of art across the region. This program supports the creation of art within metro Atlanta’s arts and culture ecosystem, as well as the utilization of the arts to amplify and activate community voice, strengthen the regional economy and foster an environment of learning in the arts at all stages of life.

General Operating Support (GOS) provides unrestricted funding to help support an organization as it pursues its mission. This type of grant is flexible and gives the recipient the ability to use funding where most appropriate. For the summer cycle, the Foundation will be providing one to two year general operating support for eligible organizations. Organizations that have an open grant (please reference your grant agreement) through the Arts Fund are encouraged to apply in the fall Arts Fund cycle in October.

2021 SCHEDULE
The Metropolitan Atlanta Arts Fund application and review period begins Monday, October 18, 2021. Organizations will be notified of funding decisions by Thursday, December 30, 2021.

| Application period (orgs invited to submit) | Monday October 18, 2021 |
| Information session via Zoom ([register here](#)) | Friday, October 22, 2021 at 11 a.m. |
| Deadline for: Organizational Profile, grant application and budget information | Friday, November 19, 2021 at 11:59 p.m. |
| Application review period (organizations may be contacted for a virtual site visit via Zoom) | Monday November 29 – Friday, December 17, 2021 |
| Organizations notified of grant decisions | Thursday, December 30, 2021 |

APPLICATION PROCESS
1] Organizations complete/update their [Organizational Profile](#), grant application and submit their most recent fiscal year’s operating budget using the Nonprofit Online Portal by Friday, November 19, 2021 at 11:59 p.m.

2] Advancing organizations will be asked to submit supplemental attachments. Require supplements are:
   - Current fiscal year operating budget as approved by the board of directors with year-to-date actual information
   - Most current balance sheet

3] Foundation staff reviews submissions and contacts organizations if additional information is needed.

4] Funding recommendations are made by Foundation staff to the Community Foundation’s volunteer-led Community Committee and grants are awarded once approved.

5] Organizations receiving grants will be required to report at the end of the 12 or 24 month grant period.
How are organizations evaluated and prioritized?
The Foundation will prioritize organizations that:

- Show clarity in mission and vision
- Engage in work that prioritizes diversity, racial equity and inclusion in their artistic and organizational practices
- Have efforts that contribute toward recovery and long-term sustainability of the arts and culture community post COVID-19 or that demonstrate innovation to make arts available to community members.
- Priority will be given to Black Indigenous and People Color (BIPOC) led and serving organizations defined as organizations that meet three of the following four criteria:
  - Organizational leader is BIPOC
  - Majority of the senior leadership team is BIPOC
  - Majority of board members are BIPOC
  - Majority of population served are BIPOC

Nonprofit organizations that meet the following requirements are eligible to apply for Metropolitan Atlanta Arts Fund grants:

- Located and providing services within the Foundation’s 23 county service area; all grant funds must be spent within the 23-county service area.
- Classified by the U.S. Internal Revenue Service under Section 501(c)(3) of the I.R.S. code as a nonprofit, tax-exempt organization, donations to which are deductible as charitable contributions under Section 170(c)(2); I.R.S. determination must be current OR have a fiscal agent that meets this requirement as a classified nonprofit
- Registered with the Georgia Secretary of State as a nonprofit (click here to verify: ecorp.sos.ga.gov/BusinessSearch)
- Present, produce or provide arts and cultural programming OR providing direct support to organizations that present, produce or provide arts and cultural programming
- Pay artists and performers associated with cultural programming
- Have annual operating expenses not exceeding $2 million for the last completed fiscal year
- Have at least one part-time paid employee for the 12 months prior to submitting an application
- Have a Board of Directors where 100% of members made personal cash donations or made financially measureable in-kind contributions during the last completed fiscal year;

INELIGIBLE ORGANIZATIONS
The following organizations are not eligible to apply for funding:

- Organizations that require participation in religious services and/or religious education as a condition of receiving services; and/or
- Organizations that have discriminatory policies and/or practices on the basis of race, color, national origin, age, economic status, disability, sex/gender, marital status, familial status, parental status, religion, sexual orientation, genetic information or political beliefs.
INELIGIBLE USES OF FOUNDATION FUNDS

Foundation funds may not be used to support the following:

◆ Religious services and/or religious education
◆ Endowment funds
◆ Capital campaign contributions (for building construction or renovation) or use of funds to cover capital campaign feasibility studies or campaign implementation expenses. This does not include regular maintenance and capital improvements

AWARD AMOUNTS

◆ In our upcoming grant cycle, the Foundation will be providing one to two year General Operating Support.
◆ Eligible organizations are encouraged to apply for up to 20% of their annual operating expenses based on 2019 and/or 2020 year-end expenses with minimum grant amount of $10,000 and a maximum of $50,000 per year.
◆ Awards will vary in size based on the number of applicants and funds requested.
◆ The Foundation cannot guarantee funding to every applicant.

How do I learn more about general operating support?

If you have questions or concerns, please email Katrina DeBerry, program officer at kdeberry@cfgreateratlanta.org or Clarke Henderson, program associate at chenderson@cfgreateratlanta.org.
Please complete the Organizational Profile here. The application below is for illustrative purposes only. The final application must be completed and submitted electronically via the application form here. If you have questions related to completing the application, please contact grants@cfgreateratlanta.org.

Helpful Tip:
- Applicants can now save and return to your responses. The Save & Continue Survey Toolbar appears after you complete the first page of the application. This adds an option for survey respondents to enter their email address and receive a link to return to their survey later.

Organization information
1. Organization name *
2. Organization EIN (XX-XXXXXXXX) *
3. Grant contact information *
4. Executive director information (if different from grant contact) *
5. Are you requesting one-year or multi-year funding? *
   - Yes
   - No
6. Total amount requested from the Community Foundation for Greater Atlanta. *
   Please note that the Community Foundation for Greater Atlanta will be providing one to two year General Operating Support grants. Eligible organizations are encouraged to apply for up to 20% of their annual operating expenses based on 2019 and/or 2020 year-end expenses with a minimum grant amount of $10,000 and a maximum of $50,000 per year.
7. Total projected organization expenses in the most recent fiscal year. *
8. Total actual organization expenses in the most recent fiscal year. *

General organization information
9. Does your organization have at least one paid part-time staff member? *
   - Yes
   - No
10. If you do not have one paid part-time staff member, please explain why. (250 words) *
11. How many people does your organization serve annually? *
12. Please use this space to explain your audience/population data. (500 words)
13. Please provide details about your organizations COVID-19 efforts toward long-term recovery and sustainability. (500 words) *
14. Describe any efforts that demonstrate innovative practices to make arts available to community to date. (500 words) *
15. How does your organization prioritize diversity, racial equity, and inclusion in its artistic and organizational practices? (500 words) *
16. The Community Foundation will be prioritizing Black Indigenous and People of Color (BIPOC) led and serving organizations defined as organizations that meet three of the following four criteria: *

- Organization leaders is BIPOC
  
  Yes
  No

- Majority of the senior leadership team is BIPIC
  
  Yes
  No

- Majority of board members are BIPOC
  
  Yes
  No

- Majority of population served are BIPOC
  
  Yes
  No

**Organization characteristics**

17. Fiscal Management & Governance Characteristics *

- Board finance committee reviews agency budget and interim financial statements at least quarterly and receives and reviews audits.
  
  Yes
  No
  Maybe

- Organization has adequate budget planning procedures with consistent revenue to cover annual expenditures.
  
  Yes
  No
  Maybe

- Written policies and procedures are in place to ensure diversity in board membership.
  
  Yes
  No
  Maybe

- Expectations of board members are in writing.
  
  Yes
  No
  Maybe
18. Human Resources & Resource Development *

- Resource development plan reflects organization’s mission and goals and will generate the funds needed to be effective.
  - Yes
  - No
  - Maybe

- Board is involved in setting annual fundraising goals and reviewing progress on a regular basis.
  - Yes
  - No
  - Maybe

Finances

19. Describe how your organization typically funds annual program and organization expenses. Include organization’s track record in raising funds from any of the following revenue sources: fees and ticket sales, donated goods, services, or other in-kind (like time & talent), fundraising events, individual donations, corporate sponsors, government and foundation grants. (500 words) *

20. Current fiscal year operating budget as approved by the board of directors with year-to-date actual information *

Upload...

21. 2019 and/or 2020 fiscal year year-end financials *

- Organizations with annual expenses less than $250,000 may submit an internal year-end balance sheet and year-end budget with actuals
- Organizations with annual expenses between $250,000 and $500,000 must have a reviewed financial statement

Upload...

22. Most current balance sheet *

Upload...

Optional information

23. If there is anything else you would like to tell us to help in evaluating your proposal, please let us know here. For example, if you have programs schedules that a reviewer could observe, feel free to list it here (in person, past program on the internet). (500 words)

24. If available, please upload photography/videography/brochures that represent your work or helps to illustrate how your organization impacted individuals or the community (up to 5 documents)

Upload...

25. If you are planning any major changes to arts and culture programming during the grant period, feel free to describe it here. (500 words)